Lesson Plan Remote Learning Platforms Checklist Name of school Zoom Class Whatsapp Number of students Date **Google Meet** Topic/Unit of study Google Classroom • Time allowed on lesson **Lesson objectives** School Website Ways of connecting learners Facebook **Group activities**



What should teachers instruct Learners to do during Zoom Lessons?

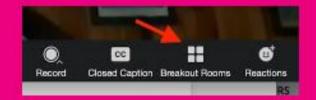
Instructions for using zoom:

Mute yourself when not speaking



- o Unmute if you want to speak
- o Use chat window for questions or comments:
- Enter break out rooms when instructed for set group activities
- You (the host) can enter the different break out rooms to check that all the learners are participating actively in a positive way.







Teachers and learners roles in different stages of a Zoom lesson C opportunity



Stage	Teacher's Role	Learner's Role
1. Objectives and Plan	Explain and instruct	o Listen and follow
2. Knowledge building		
2.1. Individual or Small	o Give instructions for task/s	o Join the allocated breakout room
Group Work	o Place learners in separate breakout rooms (The	 Complete the task/s
	number of rooms depends on task and total	o Decide on feedback to share with
	number of students.)	whole class
2.2. Sharing Findings	Bring learners back to main class	 Share findings of group
	o Either ask which presenter has been allocated	
	by each group or select presenters randomly	
2.3. Reflection	Ask questions from the topic/unit taught	Respond to the questions
	Summarize findings from group tasks	
3. Conclusion		
3.1. Assessment	Give instructions for the assignment	Complete and submit to the teacher
3.2. Additional resources	Share additional resources	Explore the extra resources
3.3. Office Hours	Offer to respond to queries	 Contact teacher during office hours

Common Issues To Online Lessons And Suggested Solutions:

List Of Issues:

- Technical issues
- Understanding the course expectation
- Learner's lack of time
- Learning interaction and support is restricted
- In person interaction is not an option
- Learner's cannot practice

Solutions To These Issues:

- Offer courses on using multiple devices
- Clearly explain course expectations in the introduction and at regular intervals
- Set time limits and send reminders
- Use online courses
- Use and track progress with forums and social media

